



ReBuild Western Massachusetts

Engineering Study Application



ReBuild Western Massachusetts provides technical assistance funding to businesses and municipal facilities damaged by the spring 2011 tornado. The purpose of this program is to fund engineering studies which identify, qualify, and evaluate energy efficiency opportunities for businesses and municipal facilities. This assistance covers up to 50% of the study cost for businesses and up to 75% of the study cost for municipal buildings. Energy saving measures identified in the engineering study may qualify for incentives through ReBuild Western Massachusetts, as well as through Mass Save.

Follow these steps to participate:

1. A complete application must be submitted for pre-approval. All selections must be completed or included in an attachment.
2. Once the completed application is received, reviewed, and approved the applicant will receive documentation confirming the scope of work and the approved study incentive amount.
3. The engineering study must be completed by either a certified energy manager (CEM), a professional engineer (PE), or a pre-approved qualified professional (submit technical qualifications with application if not a PE or CEM).
4. The study results need to provide the following:
 - Engineer contact information
 - Executive summary including recommended energy efficiency measures (EEMs) and total savings
 - Facility description and usage
 - Study process and methodology with detailed calculations and assumptions
 - Base case assumptions with supporting detail and proposed systems for all recommended EEMs.
 - Projected savings associated with each measure
 - A brief description of each EEM
 - Complete the project summary table.
5. Applications must be received 12/31/12 and all engineering studies must be received by 1/31/13.
6. Businesses are eligible up to 50% of the cost of an engineering study, up to \$10,000. Municipal buildings are eligible up to 75% of the cost of an engineering study, up to \$20,000.

ReBuild Western Massachusetts - Engineering Study Application

Facility/Business Name

Contact Name

Address

City/Town

State

Zip Code

Contact Phone

E-mail Address

Municipal Facility:

☐

Yes

☐

No

Project Description:

Check one:

☐

New Construction

☐

Repairing existing facility

Project Scope: Identify energy efficiency measure(s) that will be evaluated.

Technical Consultant (include technical qualifications if not a PE or CEM)

Estimated Study Cost

Address

City

State

Zip Code

Contact Name

Phone

E-mail Address

Study Start Date

Study Completion Date

Please pay rebate to:

Payee Name

Payee Tax ID Number

Address

City/Town

State

Zip Code

Applicant Signature

Applicant Name (Please Print)

Date

Please send this completed application along with relevant documentation to:

ReBuild Western Massachusetts

Attn: John Ballam

100 Cambridge Street, Suite 1020

Boston, MA 02114

Questions: 617-626-1070 • john.ballam@state.ma.us



ReBuild Western MA – Engineering Study T's & C's

1. Definitions
 - a. "DOER" refers to the Massachusetts Department of Energy Resources
 - b. "Program" refers to the ReBuild Western MA Energy Efficiency Program
 - c. "EEOs" are the energy efficiency opportunities described in the ReBuild Western Massachusetts forms
2. Eligibility
 - a. Businesses and municipals repairing or rebuilding their facility as a result of damage incurred from the June 1, 2011 tornado are eligible to participate. Participants are required to provide documentation verifying the repair or construction is a result of tornado damage.
 - b. Repairs, construction, installations, and engineering services must occur between June 1, 2011 and December 31, 2012.
 - c. When required by law, repairs, construction, installations, and engineering services must be completed by a licensed contractor.
 - d. Businesses and municipals must send and complete all forms and any other required documentation to the DOER no later than forty-five (45) days after install.
 - e. All incentive forms in connection with the Program must be received by the DOER by December 31, 2012.
3. Funding for Engineering Studies

Subject to these Terms & Conditions, the DOER, through its contractual vendor, will pay incentives to eligible participants when the engineering for approved projects are completed. Funding for Engineering Studies cannot be provided to firms who have a vested interest in deploying energy efficiency technologies, measures, or practices.
4. Changes to the Program

Program is subject to close or change without prior notice, and incentive offers may increase or decrease at any time.
5. Pre-Approval Process

Funding for Engineering Studies must be approved in writing by the DOER in advance. Customers wishing to participate must submit a completed application form along with a scope of work to the program. Customers will be notified in writing via a commitment letter of the approved Engineering Study and approved incentive amounts.
6. Post-Study Verification

Incentives for Engineering Studies completed will be paid at the sole discretion of the DOER. If the DOER determines that the EEO recommendations were not consistent with the program guidelines and applicable state and local code requirements, it may require that the Engineering Study be modified before making any incentive payments. The cost of such modifications is the responsibility of the participant.
7. Engineering Study Amounts

The DOER will provide incentives for approved Engineering Studies equal to as much as 50% of the cost for business, and up to 75% of the cost for Municipal facilities. A maximum incentive for businesses is \$10,000 and for municipal facilities is \$20,000.
8. Liability & Release

As part of the consideration for participating in the Program, participant hereby releases and shall indemnify, hold harmless, and defend the DOER and it's Program Administrator from any and all claims, losses, harm, costs, liabilities, damages, and expenses (including attorneys' fees) of any nature whatsoever arising directly or indirectly out of or in connection with the installation the EEOs at the premises or any material and labor required for such installation.
9. Proof-of-Cost of Engineering Studies

The participant must submit copies of all invoices itemizing all the cost of the Engineering Study. In addition the DOER may request any other reasonable documentation on the cost to the participant of the Engineering Study. The documentation shall be provided with the submission of the application.
10. Warranties

The DOER and the Program Administrator do not endorse, guarantee, or warrant any particular engineer, contractor, manufacturer, or installation.
11. Limited Scope Review

The scope of review by the DOER and of the measure recommendation is limited solely to determining whether incentive payments are payable. It does not include any kind of safety or code review, and should not be relied upon as one.
12. Payments Assignable to a Third Party
 - a. The participant may request that the Program incentive be paid directly to a third party by so indicating on the front of the application.
 - b. If not payment choice is made, the DOER will send the payment to the customer directly at the address indicated in this application.
13. Tax Liability

Participants of the Program may be subject to tax liability for the values of the goods and services received through the program pursuant state or federal income tax codes.
14. No Tax Liability or the DOER or the Program Administrator

The DOER and the program administrator are not responsible for any tax liability which may be imposed as a result of the receipt of the rebates provided by the DOER to the customer.
15. Contractor Insurance

The DOER is not responsible for any damage that may be caused as a result of an installation of any recommended measures. It is the responsibility of the customer to select contractors who carry appropriate insurance.